

Forest Oaks II
Homeowners' Association
P. O. Box 12321, Murfreesboro, TN 31729

TO: All Forest Oaks II Homeowners
FROM: The Board of Directors
RE: Board Agenda

BOARD POLICY

COMPLAINTS TO THE BOARD

The Board desires that any concerns or complaints which have not advanced through the proper procedure from the point of origin will not be heard.

Concerns and complaints shall be classified by the following three categories:

1. Complaints due to law
2. Complaints due to Board policy or contract
3. Complaints due to Board action

APPEARING BEFORE THE BOARD

Individuals desiring to appear before the Board shall only speak about a Board agenda item.

Any individual speaking to the Board shall address remarks to the Chairperson and may direct questions to individual Board members only upon approval of the Chairperson.

Members of the Board have the privilege of asking questions of any individual who addresses the Board. Questions and answers shall not extend the speakers time.

The Chairperson shall have the authority to terminate the remarks of the individual who does not adhere to the rules or who is consider abusive or argumentative.

The Board shall provide no more than twenty (20) minutes for all individuals desiring to speak during public recognition. An individual will be limited to no more than five (5) minutes. In the event that the Chairperson determines more persons desire to speak than can be heard in 20 minutes, the Chairperson can: (a) ask groups to designate a single speaker to represent them or (b) reduce the amount of time allowed for each speaker so as to comply with the 20 minute public recognition time.

Individuals desiring to appear before the Board must submit a request to be placed on the board agenda to a Director one week prior to the scheduled board meeting. The request form will be posted on the Forest Oaks II website. Prior to the official beginning of the Board meeting, any individual desiring to speak about an item that is on the Board's agenda must complete a signup form. The signup form shall include the individuals name, home address and item(s) on the Board agenda that the individual desires to address.