

Forest Oaks II
Homeowners Association

P. O. Box 12321, Murfreesboro, Tennessee 37129
Return to: Karen Stutzman

WORK REQUEST ORDER FORM

Please provide all information requested below:

Name: _____

Unit #: _____ Address: _____ Murfreesboro, Tennessee

Phone: (_____) _____ Email: _____

Please provide a detailed description of the repair request:

For consideration, all submissions must include a description of the repair request. Please be as specific and accurate as possible. Pictures and drawings are always helpful.

The Forest Oaks II Homeowners Association is not responsible for interior maintenance or repairs. Some exterior items are also excluded. Any approval and authorization of work is based on the interpretation of the Master Deed and By-Laws. Please be advised that if the work requested is found to be the responsibility of the homeowner, the owner will be responsible for completing the maintenance or repair. This includes the payment of any necessary charges.

Homeowner's Signature

Date

If you have any questions, contact Karen Stutzman at director1@forestoaks2.com

1. Hand deliver the form plus any other pertinent information to Karen Stutzman at Unit 933 or email it to director1@forestoaks2.com

OR

2. Mail the completed form plus any other pertinent information to Forest Oaks II HOA, PO Box 12321, Murfreesboro, TN 37129, ATTN: Karen.

This request has been: Approved Denied for the following reasons:

Board of Director Signatures

Signature

Date

Signature

Date

Use this form to request work that is the HOA's responsibility. All documents submitted should be duplicates, as we do not return any submitted material.